

Minutes

Members Present:

Tri-County Literacy Council
Spark Synergy
Recovery Care
Glengarry Inter Agency Group
Maison Interlude House
Community Addiction and Mental Health Services – CCH
Victim Services SDG&A
L'équipe psycho-sociale
Sexual Assault Support Services for Women of SDG&A

Angela Vinet
Jessica Bourdeau
Lacey Bingley
Laurie Legue
Maggie May Larocque
Jordan Poirier
Melissa Ruffo
Karina Poirier
Thuvaraka Senthilnathan

Guest Speakers:

City Housing Program and Services

Jennifer Bowen

CANAA Coordinator/Recording Secretary:

Nathalie Beaulieu
Stephanie Nalepa

Chair:

Co-Chair:

Inspire Community Support

Robyn Leroux

Treasurer:

Clinique juridique Roy McMurtry Legal Clinic

Patti Carson

1. **Call to Order / Welcome** at 9:01 am Patti Carson welcomed everyone to the meeting.
2. **Land Acknowledgement** – Patti Carson read the Land Acknowledgment.
3. **Introductions** – All present were asked to introduce themselves.
4. **Ice Breaker Activity** – Patti Carson hosted the ice breaker game.
5. **Adoption of Agenda**
 Moved by: Angela Vinet
 Seconded by: Jessica Bourdeau
 It was resolved that the agenda be accepted as presented.
 CARRIED.
6. **Approval of Minutes**
 Moved by: Maggie May Larocque
 Seconded by: Angela Vinet
 It was resolved that the Minutes of November 16th, 2023, be accepted as presented.
 CARRIED.
7. **Budget (April 1, 2023 – March 31, 2024) – As of March 19th, 2024**
 The following was reported by Nathalie:

Regarding our MCCSS Account Revenues, we are in our last month of the fiscal year, so we have now received our funding in full. Expenses since last meeting on November 16th, 2023 include Gift purchase, Coordinator’s Pay, Admin Fees, CANAA 2024 Zoom Yearly Subscription, Webtech Yearly Subscription, and Eventbrite for publishing an event.

CANAA Bank Account – Since last meeting on November 16th, 2023 our revenues included Breakfast Meeting payments and our expenses include Speaker gifts, Name tags, and Monthly Bank fees.

- Jordan Poirier mentioned if we could look into a No Fee bank account. Nathalie to inquire when going to the RBC Bank.

Source	Grant/Income	Revenues Y-T-D	Expenses Y-T-D	Balances
MCCSS (Annualized funding)	\$24,813.38	\$24,813.38	\$21,158.42	\$3,654.96

CANAA Bank Account	\$12,531.88 (Opening Balance)	\$1,008.30	\$1,641.11	\$11,899.07
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Moved by: Jordan Poirier
 Seconded by: Melissa Ruffo
 It was resolved that the Budget be accepted as presented.
 CARRIED.

8. Project Reports

- a) Strategic Planning Committee Updates
 - Nathalie will be contacting Jessica Bourdeau in April to schedule a meeting. Jessica will be able to provide her expertise and let us know what is still relevant from our last plan and what our focus should be for the new Strategic Plan.
 - Patti Carson printed the CANAA 2022-2024 Operational Plan that was updated March 10, 2022. for all members to review.
 - It was discussed that September 12th will be a discussion for Strategic Planning with no speakers.
 - Jessica Bourdeau volunteered to help with the strategic planning.
- b) Letter email to the Mayor and City Council
 - Stephanie emailed the letter to the Mayor and City Council; no response yet.
 - Original email was sent December 1, 2023.
 - First follow-up by email was sent January 8, 2024.
 - Second follow-up by email was sent February 14, 2024.
 - Stephanie called twice and left a voicemail March 20th, 2024. Still no reply or call back.
 - Stephanie to reach out to Carilyne Hébert at the Social Development Council of Cornwall & Area. to see if she could help us.

9. New Business

- a) Upcoming Meeting Dates:
 Breakfast Meetings: May 9th, 2024 – Maison Interlude House
 September 12th, 2024 – No Speaker (Strategic Planning)
 November 14, 2024
 January 23, 2025
 March 6, 2025
- b) Updates to new membership forms:

- **Individual with Breakfast Meetings:** who live and or work in S.D.G. & A, support our mission statement and are willing to work towards the Committee's objectives (does not represent and agency). \$70.00
- **Group/Agency with Breakfast Meetings:** who carry on business or activities in S.D.G. & A., support our mission statement and are willing to work towards the Committee's. objectives (paid once per agency). Includes breakfast meal for one individual per agency. \$12.00 extra per additional agency member in attendance.)
- Members asked if we could send the form before the year end. Nathalie to send the new revise form to members.

Approval of the Changes

Moved by: Laurie Legue

Seconded by: Maggie May Larocque

It was resolved that the changes be accepted as presented.

CARRIED.

c) Interim Co-Chair:

- Patti presented Robyn Leroux as the new Co-Chair for CANAA. Robyn presented herself and talked a little about herself.

Approval Interim Co-Chair

Moved by: Jessica Bourdeau

Seconded by: Maggie May Larocque

Motion approved: by all members present at the meeting be accepted as presented.

CARRIED.

10. Guest Speaker

Jennifer Bowen – City Housing Program and Services.

- Please refer to the slide from the presentation – keep in mind that all the information is as of today, the information in the slides could and will change at any time.
- If any questions, please visit the city website at www.cornwall.ca or contact the Housing Program at: (613) 933-6282 or e-mail at humanservices@cornwall.ca
- Jennifer distributed pamphlets to members to be taken home. Please let me know if you require a copy of the pamphlet, and I will send one to you via email.

11. Special Discussion

- a) Current and Emerging Trends
 - i. What are clients top 3 most critical concerns?
None discussed.
 - ii. Are there resources available to assist with these concerns?
None discussed.
 - iii. Are additional resources required to address these needs?
None discussed.
- b) Opportunities for Collaboration
None discussed.

12. Information Sharing

- a) Changes to Programs and Services
 - i. Have there been any significant changes to community programs and services since our last meeting?
None discussed.
- b) Upcoming Events
 - i. Looking forward 3-6 months, are there any events coming up that could benefit from shared resources or assistance in spreading the word?
 - Grief camp – for children & teens (6-17) who have experienced the death of someone close to them. May 25th & 26th, 2024 from 9:00 am to 5:00 pm. At l'école élémentaire catholique l'Ange-Gardien, North Lancaster. You can register at <https://bfoser.ca/camp-bfo-ser-camper/>
- c) Future Agenda Items
 - AGM – Room booking
 - OPG (parking issues)
 - Dundas Township
- d) Patti introduced the education program from Luke's Place available to CANAA members - with more information to follow by email.
 - We have 100 spaces for an online learning opportunity available for CANAA members.
 - (We will begin with a limit of 2 spaces per member- then will do another call out if spaces remain)

- Course is self-directed online - After She Leaves- After She Leaves: Online training - Luke's Place (lukesplace.ca).
- Members may access the course by contacting Nathalie canaa.racca.coordinator@gmail.com and providing.
 - Your full name
 - Email address
 - with further information will follow.

Vouchers/Merchandise available:

- Haircuts (\$20 each): 1 left
- Thrift Store (\$10 each): 3 left (Serendipity Boutique)

e) Adjournment & Next Meeting:

Breakfast Meeting

When: May 9th, 2024
Time: 8:30am-10:30am
Location: Best Western (Red Room)

Adjourned 10:24 am/NB