



Stormont, Dundas, Glengarry & Akwesasne

CANAA
Breakfast Meeting
Thursday, February 18th, 2016
8:30 am to 10:30 am
Knox St. Paul United Church,
Cornwall, ON

Minutes

Members Present:

Assault & Sexual Abuse Program – CCH
CANAA Coordinator - **Recorder**
Canadian Red Cross: Respect Education
Cornwall Community Police Service
Counselling & Support Services of S. D. & G.
Équipe psycho-sociale
Glengarry Inter-Agency Group
Maison Interlude House
Maison Baldwin House
Naomi's Family Resource Centre
Ontario Provincial Police S. D. & G. Detachment
S.D. & G. Legal Clinic
Sexual Assault Support Services for Women of S. D. G. & A.
Social Development Council of Cornwall & Area
Victim Services of S. D. G. & A.

Megan Villeneuve
Lianne Boileau
Shelley Roy
D/Cst Larry Frappier
Chantal Prieur
Josiane Pilon
Catherine Stapley
Mélanie Marciel
Petey Cameron
Verna Leger
D/Cst Charlene Davidson
Patti Carson
Jillian Reed
Sue Hess, Sarah Good
Diane Plourde, Natalie Basilières, Alysha Lalonde, Dominique McBride

Chair:

Carefor Health & Community Services
Sexual Assault Support Services of S.D.G.&A.

Nancy Galway
Angela Vinet

Guests:

Immigrant Women Services Ottawa

Emilie Preston, Rania Mouakar

Regrets:

Centre York Centre
Centre de santé communautaire de l'Estrie
Cornwall Probation and Parole Office
Eastern Ontario Health Unit
Koala Place
Partir d'un bon pas
Victim Witness Assistance Program
Youth Now Connections

Farhana Meghji
Ivan Labelle
Sophie Faubert
Loree Lalonde
Elyse Lauzon-Alguire
Chantal Quesnel
Maria Lawrence
Kim Hayward

Absent:

Addiction Services - CCH
Christine Desjardins
House of Lazarus

1. Call to order at 8:55 a.m. – Angela welcomed everyone to the meeting.

2. Roll Call - All present were asked to introduce themselves.

3. Adoption of Agenda

Moved by: Diane Plourde
Seconded by: Shelley Roy
Resolved that the agenda be accepted as presented.
CARRIED

4. Adoption of Minutes

4.1 Minutes from Breakfast Meeting dated November 18th, 2015

Moved by: Shelley Roy
Seconded by: Catherine Stapley
It was resolved that the Minutes of November 18th, 2015 be accepted.
CARRIED

5. Budget

5.1 Finance/ Budget (April 1 – February 18, 2016)

The following was reported:

Source	Grant/Income	Expenses Y-T-D	Balances
MCSS	\$24,813	\$15,826	\$8,987
CANAA (Apr. 1, 2015)	\$4,461.75	\$5,217.97	\$3,924.28
CANAA Income YTD	\$4,680.50		

Moved by: Verna Leger
Seconded by: Nancy Galway
It was resolved that both Budget – Financial Reports be accepted.
CARRIED

6. Project Reports

6.1: Website Revamp

Angela mentioned that the website revamp committee decided that it would be too much work to take on the revamp internally and got a consult from a local web designer, Joey Gault. It was mentioned that the new site will feature a client resources page and a second page for the membership information and events. It was mentioned that accessibility would be essential and the new site should include font and audio features. It was confirmed that audio features would be too costly and would not be able to be maintained internally. It was moved to approve an invoice of no more than \$3,000.

Moved by: Diane Plourde
Seconded by: Patti Carson
It was resolved that the invoice for the website revamp be approved and that total costs could not exceed \$3,000.
CARRIED

6.2: Facebook

Angela mentioned that CANAA now has a Facebook page that is open to the public. Anyone can post events, pictures, statistics, etc. Angela can also add items if need be. She will be monitoring the page to make sure the content is appropriate. If you need assistance, please contact Angela and invite your friends to like the page.

6.3: Workshops for Next Fiscal

Lianne mentioned that the workshop committee has dwindle away and she would like to recruit some new volunteers. It would only consist of two or three meetings to choose and arrange for the workshop speakers. The following people volunteered: Sarah Good, Sue Hess, Nancy Galway, Angela Vinet and Elyse Lauzon-Alguire.

6.4: BBWON Update

Lianne mentioned that the BBWON got their grant accepted for the Mandatory Charging research. CANAA had donated \$160 towards this initiative.

7. Networking

Everyone networked for approximately 10 minutes.

8. New Business

8.1: Year End Spending

Lianne mentioned that the executive committee has decided to spend the remaining \$6,800 on the following items: Bus Tickets (Adult and Family), Taxi & Gas Cards for the counties, Food Vouchers, Agendas for clients, Budget Forms and a Budget Seminar. The executive felt that our advertising in the newspapers and the city buses were not effective anymore.

8.2: Sponsorship Request Form/ Terms of Reference Update

Lianne mentioned that the sponsorship request form and terms of reference were update to mentioned that only CANAA members can apply for funding and that they can only apply once per fiscal year.

Moved by: Diane Plourde

Seconded by: Shelley Roy

It was resolved that the changes to the Sponsorship Request Form and Terms of Reference be approved.

CARRIED

8.3: IT Support

Lianne mentioned that many agencies in S.D.&G. are struggling to find IT Support and a committee would like to be formed to start to process of pooling funds to hire a full-time IT Support person who could remotely fix problems and call Bell, Cogeco, etc. on behalf of agencies. If anyone is interested or knows of an agency that would be interested, please contact Lianne.

8.4: Funding Request

Centre York Centre has requested \$500 for their joint Jukebox Mania event with United Way. It was agreed that we would give \$250 to Centre York Centre for their operations but that we did not feel comfortable giving money to United Way.

Moved by: Verna Leger

Seconded by: Catherine Stapley

It was resolved that Centre York Centre will receive \$250.00 to be used towards their operations.

CARRIED

8.5: Newsletter

CANAA will be starting a newsletter in June that will be produced three times a year (Feb, Jun, Oct). Lianne will send out an email a few weeks before production to ask for materials. Items to be included could be: what's new, events, recipes, tips, resources, statistics, article links (or short articles), etc. Newsletters will be approved by the executive team and will be forwarded to the media as a press release as well as copied for agencies to post in their waiting rooms.

8.6: Membership Renewal

Nancy mentioned that the CANAA membership will be due for renewal in April. Lianne will be sending out the reminder and form in the coming weeks. She also noted that the person listed as the primary contact should be forwarding CANAA emails to all staff members of the agency as some people are not getting training information and other important information.

8.7: Budgeting Seminar

CANAA will be hosting a series of budgeting seminars. The first will be on March 9th and the Ramada Inn and will focus on training workers to help clients prepare a budget. The following two seminars will be in May or June and will be for clients. Any client who is referred by their worker will have FREE admission. One will be in the morning and the other will be in the evening. The presentation will be done by Scott Beck from Sunlife and Fay Emerton-Proulx of Ontario Works will also be presenting on available resources. These seminars will be focusing on clients on ODSP, Ontario Works and anyone on a limited income.

8.8: Annual General Meeting

CANAA's annual general meeting will be on Friday, June 17th, 2016 at the Ramada Inn. Our guest speaker will be Joey Gault and he will talk about social media in non-for-profits. The training will extent until 11:30am.

8.9: Breakfast Meeting Locations

Nancy mentioned that there we a lot of complaints about our current breakfast location and that they have now increased our price per plate to \$13. Lianne mentioned that if we switch to Ramada Inn the cost per person would be \$10 for the first attendee and \$15 thereafter. Everyone agreed that they would prefer to go to Ramada Inn.

9. Special Guest Speaker and Presentation

Emile Preston and Rania Mouakar from Immigrant Women Services Ottawa presented on the services available through IWSO. Lianne will forward important information to the membership.

10. Information Sharing

10.1: Paths to Change / Social Development Council

Sarah mentioned that they are having a benefit concert on March 3rd, 2016 at Schnitzels. Tickets are \$40 and include the concert (3 artists), food and a silent auction.

10.2: SASS

Angela mentioned that they are hosting V-Day next Saturday at Truffles. Tickets are \$50 and include dinner and a show. Tickets for just the show can also be purchased for \$25.

Jillian mentioned that they are hosting their March Break Camp again this year. This runs from March 14-18 and is free. There is a group for girls aged 9-12 and a second group for girls aged 13-16. The focus is on self-esteem, body image, health, etc.

10.3: Victim Services

Victim Services will be hosting its 9th annual fundraiser “Evening in the Orient Feast & Comedy Show” which will be taking place on Friday, April 15th at the Best Western. Tickets will be available as of March 1st.

Victim Services also received its official approval letter for a Canine Assisted Intervention Trauma Dog which will be a new initiative in partnership with Koala Place to assist with child and youth disclosures. It is hoped that the dog will be available in the fall.

10.4: Naomi’s Family Resource Centre

Verna mentioned that Naomi’s is hosting their annual International Women’s Day luncheon on March 8th, 2016. There is limited seating so please RSVP soon.

11. Future Agenda Items

None were presented.

12. 50/50 draw: Congratulations to D/Cst Larry Frappier who won \$12.50. There were also four draws for items from the “Treasure Box.” Lianne reminded everyone to bring items for the treasure box to the next meeting.

12. Evaluation: Evaluation cards were provided to evaluate the meeting. 0 cards were returned.

13. Next Meeting: April 20th, 21st, or 22nd, 2016
Time: 8:30 a.m.
Location: Ramada Inn Cornwall

Adjourned 10:45 AM/lb