

Minutes

Members Present:

Assault & Sexual Abuse Program – CCH
CANAA Coordinator - **Recorder**
Canadian Red Cross RespectED: Violence & Abuse Prevention
Centre de santé communautaire de l'Estrie
Cornwall Community Police Service
Counselling & Support Services of S. D. & G.
Koala Place
Maison Baldwin House
Naomi's Family Resource Centre
Ontario Provincial Police S. D. & G. Detachment
Sexual Assault Support Services for Women of S. D. G. & A.
Victim Services of S. D. G. & A.
Victim Witness Assistance Program

Stacey Chisholm
Lianne Boileau
Shelley Roy
Ivan Labelle
Cst Larry Frappier, Margaret Malyon
Raymond Houde, Tina Denny
Elyse Lauzon-Alguire, Suzanne Villeneuve-Fitch
Rommy Clark
Verna Léger
Diane Hume, Charlene Davidson
Angela Vinet, Jessika Thompson
Jenna Sauve
Maria Lawrence

Chair:

Carefor Health & Community Services
Victim Services of S. D. G. & A.

Nancy Galway
Diane Plourde

Guests:

Ministry of Community and Social Services
Rachel's Kids – **Guest Speakers**

Tori MacLean
Kim Lauzon, Gillian Oxley-Harper

Regrets:

Addiction Services – CCH
Centre York Centre
Cornwall Probation and Parole Office
Eastern Ontario Health Unit
Equipe psycho-sociale
Fem'aide
Glengarry Inter-Agency Group
Grace Arbour
Legal Clinic of S. D. & G.
Maison Interlude House

Karen Barclay
Farhana Meghji
Sophie Faubert
Aleta Poulin
Anne-Marie Paquette
Caroline Brunette
Catherine Stapley
Kimberley Hayward
Patti Carson
Anne Marie Durocher

Absent:

Canadian Mental Health Association
House of Lazarus
Partir D'un Bon Pas

1. Call to order at 9:00 a.m. – Everyone was welcomed to the meeting

2. Roll Call - All present were asked to introduce themselves.

3. Adoption of Agenda

Moved by: Shelley Roy
Seconded by: Diane Hume
Resolved that the agenda be accepted as presented.
CARRIED

4. Adoption of Minutes

4.1 Minutes from Breakfast Meeting dated September 25th, 2014

Moved by: Elyse Lauzon-Alguire
Seconded by: Maria Lawrence
It was resolved that the Minutes of September 25th, 2014 be accepted.
CARRIED

4.2 Minutes from Breakfast Meeting dated November 21st, 2014

Moved by: Shelley Roy
Seconded by: Raymond Houde
It was resolved that the Minutes of November 21st, 2014 be accepted.
CARRIED

5. Budget

5.1 Finance/ Budget (April 1 – February 18, 2015)

The following Grant/Income was reported
As of April 1 to February 18, 2015

MCSS 1	\$ 24,813.00
CANAA Account (April 1, 2014)	\$ 3,618.01
CANAA Account (Income)	\$ 4,787.25

The following Expenses were reported
As of April 1 to February 18, 2015

MCSS 1	\$ 15,485.00
CANAA Account:	\$ 4,178.76

The following balances were reported
As of February 18, 2015

MCSS 1	\$ 9,328.00
CANAA Account:	\$ 4,226.50

Moved by: Verna Leger
Seconded by: Charlene Davidson
It was resolved that the Budget – Financial Reports be accepted.
CARRIED

6. Project Reports

6.1: Taskforce Updates - Strategic Directions

Diane asked that each team give the membership a short summary of what they have accomplished so far and what they hope to accomplish.

- **Strategic Direction #1:** Shelley Roy mentioned that their committee is on track. The surveys have been sent out, with a low number of responses, so some cold calls were made to increase the responses. A total of 28 English and 3 French responses were received. A draft Resource is being created by Lianne Boileau for the website and distribution via email. The next step is to send out thank you letters with the attached resource to all agencies who participated and to the membership for distribution to all their partners.
- **Strategic Direction #2:** Lianne Boileau mentioned that the team is looking at having a few various workshops in the next fiscal year. They are Vicarious Trauma (AGM), Compassion Fatigue (1/2 day), Human Trafficking (1/2 day), and Multidisciplinary Team Development (1 and ½ days). It was discussed as a group and everyone was in agreement with these topics. It was also discussed by the group that they would prefer to do a full day of training with two topics rather than two separate half-day trainings.

Ivan Labelle suggested Dr. Antunes who would like to present at either a breakfast meeting as a guest speaker or at some other opportunity. HIV/AIDS incidences have been on the rise again here in Cornwall, so a refresher on safe sex would be appropriate. Ivan is to send Lianne his contact information, as there was interest expressed by the attendees.

Diane also mentioned that if anyone has any ideas/requests for future workshops to please contact Lianne so she can bring it forward to the strategic direction #2 team.

- **Strategy Direction #3:** Diane Plourde mentioned that the group has not yet focused on increasing/diversifying CANAA as the revised Terms of Reference have yet to be approved. Once this is complete, they will be able to proceed with the new membership form which included a revised membership date (fiscal year) as well as a revised yearly fee of \$40. Once the revised Terms of Reference are approved, their focus will be on this final stage.

7. New Business

7.1: Approval of Terms Reference

The Terms of Reference were sent out via doodle poll for approval, six votes were received. A motion was brought forward to approve the revised Terms of Reference.

Moved by: Verna Leger

Seconded by: Nancy Galway

It was resolved that the revised Terms of Reference be accepted.

CARRIED

Lianne will send the revised copy out via email to all members. Every new member will also receive a copy.

7.2: Safety Plan

Diane mentioned that a revised comprehensive safety plan has been completed with the collaboration of many agencies. It resembles the OPP safety plan and has gone through many revisions to suit the needs of different individuals. Originally it had steps, however this did not meet the needs of all clients, so it now has “sections” that may or may not be applied or completed for each client. This is meant to be a living, breathing document that can be transferred with the client to different agencies and will remain on file. It can be updated to meet the current needs of the client. A section regarding technology/social media has also been added as it is a missing component of several older safety plans.

Children’s Aid Society graciously translated the Safety Plan and is now available in English or French. This document has now been shared provincially through MCSS and with the Ministry of the Attorney General. It is not meant to be comprehensive as technology is ever changing and occasional special circumstances with clients may come up not covered in the document. Any additional safety planning sections specific to a client’s needs can be added to the document to make it more comprehensive for that particular client.

The safety plan will be emailed out to the membership. Everyone is welcome to share it with their prospective networks.

7.3: Membership Renewal

As the new membership year is matching the fiscal year, the deadline for the membership payment renewal is April, 30, 2015. Fees have increased to \$40 per agency. The revised form will be sent via email later this week. It is also attached to the revised Terms of Reference.

7.4: CANAA Award Nominations

Diane outlined the purpose of the CANAA Award and the types of nominations that can be brought forward. If you know anyone who is deserving of a good pat on the back for their services, volunteering, or other contribution towards ending abuse please nominate them for the CANAA Award. Nomination forms will be sent out shortly via email. Start thinking Now! The deadline for nominations is May 15, 2015.

7.5: Annual General Meeting

The AGM will be held on Wednesday, June, 17th, 2015 from 8:30AM-12:00PM at the Ramada Inn. Guest Speaker/Trainer will be Lambia Karitsiotis & Peggy Campbell-MacLean of K&M Trauma Consultants and the topic will be Vicarious Trauma

8. Information Sharing

8.1: Naomi’s Family Resource Centre

Verna Leger shared information on Beyond Anger for Women and provided a poster for those that were interested.

She also mentioned that Naomi’s is having their Annual International Women’s Day Luncheon on March 6th, 2015 with Guest Speaker Christina Judd-Campbell.

8.2: Centre de Santé communautaire de l’Estrie

Ivan Labelle mentioned that they are still having their Men’s Support Group every Wednesday night. It is from 6-8 pm, and names can be referred to Ivan Labelle or Ron Graham.

8.3: Sexual Assault Support Services for Women of S. D. G. & A

Angela mentioned their fundraiser at the Port Theater called Lunafest. It is a Women's film festival with all the clips being made for women by Women. They will have alcohol and a candy bar as well as some appetizers. Flyers were provided at the meeting.

Jessica mentioned that they are also having a March break Women's empowerment camp that is free for girls between the ages of 14-17. There will be seven guest speakers and the goal is to focus on confidence, self-esteem, and education on eating disorders, etc. Quotes and Monologues from the book *"I am an Emotional Creature"* to encompass education and theater.

8.4: Victim Services of S.D.G.&A.

Victim Services of SDG&A will be hosting its 8th annual fundraiser, Magical Feast & Comedy Night on Friday, April 17th at the Best Western. Tickets will be available at the beginning of March. Diane also mentioned that she is in the process of organizing the CISM (Critical Incident Stress Management) two day Individual Crisis Intervention and Peer Support training thanks to a partnering grant with Canadian Mental Health Association and L'Equipe psycho-sociale and a donation from the Kinette Club. A date and venue still needs to be selected but it is looking like it may be held in May and that there may be no cost associated to attend but a limit on attendees per agency. Diane will forward the information as soon as it is available.

9. Future Agenda Items

Ivan Labelle asked that Dr. Antunes present at an upcoming CANAA Breakfast Meeting regarding the rise in HIV/AIDS in the area. Lianne to follow up.

10. Special Guest Speaker and Presentation

Kim Lauzon - Executive Director and Gillian Oxley-Harper - Vice-Chair of Racheal Kids
The topic was Rachel's Kids in the Community and all their programs. Information can be received from Kim Lauzon.

11. 50/50 draw: Congratulations to Raymond Houde who won \$18.00. He generously donated it back to CANAA.

12. Evaluation: Evaluation cards were provided to evaluate the meeting. No cards were returned.

13. Next Meeting: Friday, April 17th, 2015
Time: 8:30 a.m.
Location: Knights of Columbus

Adjourned 10:15 AM/lb