

Minutes

Members Present:

Addiction Services, Cornwall Community Hospital	Karen Barclay
CANAA Coordinator - Recorder	Lianne Boileau, Jessica Lenneau
Canadian Red Cross RespectED: Violence & Abuse Prevention	Shelley Roy, Allan Jensen
Carefor Health & Community Services	Nancy Galway
Centre de santé communautaire de l'Estrie	Ivan Labelle
Centre York Centre	Farhana Meghji
Cornwall Probation & Parole Office	Sophie Faubert
Counselling & Support Services of S. D. & G.	Carleen Hickey
Eastern Ontario Health Unit	Aleta Poulin
Equipe psycho-sociale	Anne-Marie Paquette, Anick Landry, Amanda McDonell
GIAG – Youth In Transition Worker	Catherine Stapley
House of Lazarus	Pauline Pratt
Koala Place	Elyse Lauzon-Alguire
Legal Clinic of S. D. & G.	Patti Carson, France Coleman
Maison Interlude House	Renee Yelle, Céline Bussière
Naomi's Family Resource Centre	Verna Léger
Ontario Provincial Police S. D. & G. Detachment	Diane Hume, Charlene Davidson
Sexual Assault Support Services for Women of S. D. G. & A.	Angela Vinet, Trudy Watt
Victim Services of S. D. G. & A.	Jill Bilodeau, Kim Trottier, Kayla Dumoulin
Victim Witness Assistance Program	Maria Lawrence, Jenny McDonald, Paul Deveau

Chair:

Victim Services of S. D. G. & A.	Diane Plourde
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Guests:

Laurencrest Youth Services Inc.	Dan O'Rourke
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Regrets:

Assault & Sexual Abuse Program (ASAP)
Canadian Mental Health Association
Children's Aid Society
Cornwall Probation & Parole
Cornwall Community Police Service
Counselling & Support Services of S.D.&G.
Grace Arbour
Maison Baldwin House
Partir D'un Bon Pas
Victim Services of S. D. G. & A.

Sarah Kaplan
Stacey Murphy
Danielle Quesnel
Lambia Karitsiotis, Peggy Campbell
D/Cst Larry Frappier
Susan Hess
Kimberley Hayward
Rommy Clark
Chantal Quesnel
Natalie Basilières

Absent:

HomeLife/DLK Real Estate Ltd.
Withdrawal Management Services

1. Call to order at 9:15 a.m. – Everyone was welcomed and thanked for coming. Diane mentioned that we have Quorum to proceed with the AGM. A continental breakfast was served compliments of CANAA.

2. Adoption of Agenda

Moved by: Shelley Roy
Seconded by: Catherine Stapley
Resolved that the agenda be accepted as presented.
CARRIED

3. Adoption of Minutes**3.1 Minutes from the 2013 Annual General Meeting on June 18th, 2013**

Moved by: Catherine Stapley
Seconded by: Anne Marie Paquette
It was resolved that the Minutes of the 2013 Annual General Meeting be accepted.
CARRIED

4. Report from the Co-Chair

Diane Plourde presented via PowerPoint the annual report (April 1, 2013 to March 31, 2014) of the activities carried out.

4.1 Breakfast Meetings: Diane mentioned that the breakfast meetings have been successful since their commencement 4 years ago. A survey of the membership confirmed that members liked the breakfast meeting format, therefore, they were maintained last year and will continue to be held this way for the time being. Diane highlighted the breakfast meetings and speakers over the past year:

1. On April 9, 2013, Kristy-Lynn MacIntosh from Men for Change presented the counselling services for men available.
2. On September 17, 2013, the first Strategic Planning Session was held in place of the regular breakfast meeting
3. On November 19, 2013, our guest speaker was ill so Diane from Victim Services of SDG&A stepped in and spoke about the new release of the Mobile Tracking System (MTS), a program for high risk victims
4. On February 11, 2014 Sarah Kaplan from the Assault & Sexual Abuse Program spoke about drug facilitated sexual abuse.

4.2 Workshops & Activities: Diane mentioned that we did not do a lot of workshops this fiscal year as the membership was focusing on developing a new Strategic Plan. She went over some of the workshops and activities that did, however, take place:

1. On June 18, 2013 following the AGM, Timea E. Nagy, Survivor of Human Trafficking presented a full day training on Human Trafficking.
2. A new Coordinator was hired in September of 2013. Diane mentioned that a contract for these services was signed with Counselling & Support Services of S.D.&G. She thanked Lianne and Jessica for their wonderful services which help the Chair immensely.
3. On September 17, 2013 the membership met for their first Strategic Planning Session with Sarah Kaplan as the facilitator.
4. On October 17, 2013 the membership continued their work on the Strategic Directions facilitated by Farhana Meghji.
5. On January 14, 2014 the membership finalized the Strategic Plan facilitated by Diane Plourde. Three strategic directions were selected: Healthy Relationships, Networking & Training and Ensuring Sustainability. At the following breakfast meeting, taskforces were created to work on the 3 Strategic Directions. Diane indicated that each of these taskforces have been hard at work on their direction and each has met at least once.

4.3 Getting Noticed: Diane mentioned that CANAA has done the following to contribute to the awareness of abuse:

1. A large awareness campaign with bilingual advertising in the Seaway News and Chesterville Record.
2. Sponsored "Take Back the Night," an abuse awareness event.

3. Translated their entire website to offer both French and English content.
4. Purchased bilingual City Bus advertising to promote awareness.

A few photos of each of the above was shown briefly and explained.

Diane then thanked everyone for being members of CANAA and for participating in the Strategic Planning sub-committees. There are some exciting activities ahead for CANAA and we would like to thank members for helping move the directions forward.

4.4 Approval of the 2013-2014 Chair's Report

Moved by: Patti Carson

Seconded by: Karen Barclay

It was resolved that the 2013-2014 Chair's Report be accepted as presented.

CARRIED

5. Financials: Diane presented the following budget and explained where the revenues and expenses came from.

5.1 Financial Statement – CANAA (April 1 – March 31, 2014)

COMMUNITY ACTION NETWORK AGAINST ABUSE			
INCOME STATEMENT			
April 1, 2013 to March 31, 2014			
Account balance as of April 1, 2013			\$2,920.13
REVENUE	Breakfast Meetings	\$ 740.00	
	Memberships	1,035.00	
	50/50 Draws	90.00	
	Other	<u>383.31</u>	
TOTAL REVENUE			<u>\$2,248.31</u>
EXPENSES	Breakfast Meetings	\$1,157.72	
	Bank Fees	70.12	
	Office Expenses	45.89	
	Canada Post (rental)	214.70	
	Other	<u>62.00</u>	
TOTAL EXPENSES			<u>\$1,550.43</u>
NET INCOME/LOSS			<u>\$ 697.88</u>
Account balance as of March 31, 2014			<u>\$3,618.01</u>

5.2 Financial Statement – MCSS (April 1 – March 31, 2014)

COMMUNITY ACTION NETWORK AGAINST ABUSE MINISTRY OF COMMUNITY & SOCIAL SERVICES (MCSS) INCOME STATEMENT April 1, 2013 to March 31, 2014			
REVENUE	MCSS 1	\$24,813.00	
	MCSS 2 (one-time funding)	<u>5,000.00</u>	
TOTAL REVENUE			<u>\$29,813.00</u>
EXPENSES	Coordinator	\$14,186.78	
	Office Expenses	1,478.14	
	Advertising & Promotion	5,540.03	
	Other	6,108.69	
	Administration Fee (NFRC)	<u>2,480.03</u>	
TOTAL EXPENSES			<u>29,793.67</u>
NET INCOME/LOSS			<u>19.33</u>
MCSS will recover the budget surplus			

5.3 Approval of the Financial Statements

Moved by: Ivan Labelle

Seconded by: Pauline Pratt

It was resolved that both Financial Statements be accepted.

CARRIED

6. Upcoming Events

6.1: Website Improvements

Diane mentioned that Lianne is doing some last updates to the website. She asked that everyone check it out and if they notice anything that has to be changed/removed or updated to let Lianne know.

6.2: Workshops

Diane mentioned that we have two new workshops coming up in the next year.

- The first workshop is “Making Connections” on November 13th, 2014. Farhana explained that this workshop is connection based and deals with domestic violence, sexual abuse, and substance abuse. There is limited seating and only a few from each identified group will be able to attend.
- The second workshop is a Child Abuse Prevention workshop on October 2nd, 2014. Elyse explained that this workshop will be presented by “Boost” from Toronto on the topic of child abuse prevention.

6.3: Resource Library

Lianne mentioned that the Strategic Direction #1 taskforce is creating a Resource Library that will be available to everyone and will be posted on our website. They are currently working on a survey that will be sent out to every agency related to Healthy Relationship to ask them what they offer in this regard. Once all the data is collected, they will provide everyone with a list of agencies promoting healthy relationships and what they provide.

6.4: Next Breakfast Meeting

The next breakfast meeting will be held on September 23, 2014. Lianne mentioned she is looking at having Manon Thompson re-schedule as the speaker. The location and speaker will be confirmed.

7. Elections of Officers

7.1: Resignation of Executive Members

Diane mentioned that Denise Paquette has retired from Carefor and that she has provided her resignation from the Executive Committee for CANAA.

Diane also mentioned that she has agreed to stay on as Chair for CANAA for one more year if someone is willing to nominate her. She is staying on to assist the new Executive Committee members.

Motion to accept the resignation of Denise Paquette

Moved by: Catherine Stapley

Seconded by: Farhana Meghji

It was resolved that Denise Paquette will be removed from the Executive Committee.

CARRIED

7.2: Election of Officers

Diane mentioned that the Strategic Direction #3 created a new executive structure to make things easier for the executive committee members. The roles are now more divided and each executive committee member now has less responsibilities. A vote was passed through doodle poll for all members to accept the new structure. Three new positions were created which include: the Chair, a Co-Chair and a Treasurer.

CANAA received a nomination for each position and they are:

- Chair: Diane Plourde, Victim Services of S.D.G.&A. nominated by Patti Carson and seconded by Pauline Pratt. The motion was carried.
- Co-Chair: Nancy Galway, Carefor nominated by Maria Lawrence and seconded by Shelley Roy. The motion was carried.
- Treasurer: Elyse Lauzon-Alguire, Koala Place nominated by Catherine Stapley and seconded by Farhana Meghji. The motion was carried.

Diane mentioned that CANAA would like to build a solid foundation which will allow them to take on the new challenges that are ahead. She thanked the new Executive Committee members and thanked the Coordinator who is of great help.

7.3: Removal of Signing Officers

Diane mentioned that Suzanne Lafleur was currently still a signing authority for CANAA because we did not have enough signing authorities last fiscal year.

Motion to accept the removal of Suzanne Lafleur and Denise Paquette as signing officers.

Moved by: Catherine Stapley

Seconded by: Aleta Poulin

It was resolved that Suzanne Lafleur and Denise Paquette be removed as signing officers.
CARRIED

7.4: Addition of Signing Officers

Diane mentioned that Nancy Galway and Elyse Lauzon-Alguire will be added as signing officers. She also mentioned that Lianne Boileau, Coordinator should be added as signing officer but she refused as the Executive Director of Counselling & Support Services of S.D.&G. was not willing to take on this commitment.

Diane also mentioned that each cheque written from the CANAA account requires two out of three signing officers' signatures.

A motion to accept the following signing officers for the 2014-2015 fiscal year: Diane Plourde (Chair), Nancy Galway (Co-Chair), and Elyse Lauzon-Alguire (Treasurer).

Moved by: Shelley Roy

Seconded by: Anne Marie Paquette

It was resolved that the signing officer for the 2014-2015 fiscal year will be Diane Plourde, Nancy Galway and Elyse Lauzon-Alguire.
CARRIED

8. Award of Excellence

Volunteer Paul Deveau was presented with the CANAA Award of Excellence. The CANAA Award of Excellence was created to honour an individual who has made a significant contribution in the struggle against abuse. Sheila Tallon, Maria Lawrence and Jenny McDonald from the Victim Witness Assistance Program nominated Paul. Maria Lawrence and Jenny McDonald presented him with the award and spoke on behalf of Sheila Tallon. Congratulations Paul!

9. Adjournment

Pauline Pratt moved to adjourn the meeting at 9:55am.

After the adjournment, there was a fifteen minute break where refreshments were provided by CANAA. Following the break, Guest Speaker, Jan Bonhomme, was welcomed and provided a presentation about how to stage successful events, fundraising and grant writing.

Adjourned 9:55 AM/lb