**CANAA  
Annual General Meeting**

Tuesday, June 13th, 2017

8:30 am to 11:00 am

Ramada Inn Cornwall,

Cornwall, ON

**Minutes**

**Members Present:**

Addiction & Mental Health Services Susie Trotter

Bridging Gaps Stefano Delacosta

CANAA Coordinator Sarah Good

Carefor Health & Community Services Nancy Galway

Centre de santé communautaire de l’Estrie Ivan Labelle

Cornwall Community Police Service D/Cst Larry Frappier

Counselling and Support Services of S.D. & G. Raymond Houde

Équipe psycho-sociale Anne-Marie Paquette

Individual Gabriel Riviere-Reid

Koala Place Carmen Cousineau

Maison Interlude House Maxine LeBlanc, Nadia Séguin

Naomi’s Family Resource Centre Verna Léger

Sexual Assault Support Services for Women of S.D.G. & A. Kim Bauersfeld, Devin Couchman

Social Development Council of Cornwall & area Alex de Wit

Social Development Council of Cornwall & area **(Recorder)** Sylvie Kinloch

Victim Services of S.D.G. & A. Kim Trottier, Melanie Lacelle

Victim Witness Assistance Program Maria Lawrence, Jennie Merkley**, Jason ?**

**Co-Chairs:**

Sexual Assault Support Services for Women of S.D.G. & A. Angela Vinet

Centre York Centre Farhana Meghji

**Non-Members:**

Ministry of Community and Social Services Tori MacLean

**Guests:**

Tracey Pilon, D/Cst Cornwall Community Police Service

Jason Pilon, Tracey Pilon’s spouse

D/Cst Jeff Lalonde, Cornwall Community Police Service

D/Cst Dan Cloutier, Cornwall Community Police Service

**Guest Speaker:**

D/Cst Matthew Lemire, Cornwall Community Police Service

**Regrets:**

Assault and Sexual Abuse Program (ASAP) Megan Villeneuve

Canadian Red Cross Shelley Roy

Glengarry Inter-Agency Group Youth in Transition Worker Catherine Stapley

Koala Place Elyse Lauzon-Alguire

**1. Call to order at 9:00 a.m. –** Angela and Farhana welcomed the members. Round table introductions.

**2. Adoption of Agenda**

Moved by: Larry Frappier

Seconded by: Alex de Wit

Resolved that the agenda be accepted as presented. CARRIED

**3. Adoption of Minutes from the 2016 Annual General Meeting on June 17th, 2016**

Moved by: Nancy Galway

Seconded by: Alex de Wit

It was resolved that the Minutes of the 2016 Annual General Meeting be accepted as presented. CARRIED

**4. Report from the Co-Chairs**

Angela and Farhana thanked everyone for attending and went through the following agenda items:

**4.1 Breakfast Meetings & Guest Speakers:**

* May 19, 2016: Lise Gauthier and Monica Piotrowski from Sacred Song & Story Telling for Women
* September 13, 2016: Lianne Boileau Media Relations Training & Diane Plourde – Shine the Light
* November 16, 2016: Jamie Tyrell – Social and Housing Services – CHPI Program and SDV-PHB
* February 16, 2017: Strategic Planning Session
  1. **Workshops & Activities**
* June 1 & 9, 2016 – Scott Beck – Budgeting Seminar
* June 17, 2016 – Joey Gault – Social Media in Non-for-Profits and Business
* December 2, 2016 – Native North American Travelling College – Cultural Sensitivity Training
* February 9, 2017 – Brigitte Blazina – Tracking and Monitoring for Success – CANCELLED
* March 23, 2017 – Brigitte Blazina – Stress Management in the Workplace – CANCELLED
  1. **Getting Noticed**
* Sexual Assault Fact Sheets sent out through the Seaway News
* Bus Tickets to help clients get to appointments
* Grocery Cards for those clients in dire need of food
* Gas Cards for clients out of town who need to get to appointments
* Agenda to help clients remember their appointments with list of resources
* Website revamp to better serve our clients
  1. **Shine the Light Campaign**
* The Shine the Light Campaign ran through November 2016 with the goal to encourage local businesses to “paint the city purple” for the month to stand in solidarity with victims of abuse.
* Between Cornwall and SD&G, 21 businesses actively supported the cause, and another 92 businesses received campaign packages.
* Businesses were encouraged to use purple lights, steamers, and any other kind of decorations to show their support.
  1. **Strategic Planning**
* Beginning in October 2016, members were invited to give feedback on the existing Strategic Plan to decide which changes would be made.
* Members were given a second opportunity to provide feedback through a questionnaire
* On the February 16th Breakfast Meeting, the Mission, Vision and Values were finalized, and the three Strategic Directions were finalized.
* On March 29th, 2017 the new Strategic Plan 2017-2022 was sent out to the membership and made available on the website.
* Our vision is of a community taking action against abuse
* Our mission is to take action against abuse through proactive community engagement and networking
* Our values are: Respect, Trust, Honesty, Integrity and Diversity
* Strategic Direction #1: Healthy Relationships
* Strategic Direction #2: Networking & Training
* Strategic Direction #3: Ensure Sustainability

**5. Financials:**

Sarah walked the members through the highlights of the Financial Report.

* 1. **Financial Report– CANAA (April 1, 2016 – March 31, 2017)**

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| --- | --- | --- | --- |
| **COMMUNITY ACTION NETWORK AGAINST ABUSE**  **INCOME STATEMENT**  **April 1, 2016 to March 31, 2017** | | | |
| **Account balance as of April 1, 2016** | | | **$3,783.44** |
| REVENUE | Memberships  Other | $1,120.00  2,913.00 |  |
| TOTAL REVENUE | | | $4,033.00 |
| EXPENSES | Breakfast Meetings  Bank Fees  Other | $2,467.12  81.14  1,243.45 |  |
| TOTAL EXPENSES | | | $3,791.71 |
| NET INCOME/LOSS | | | $ 241.29 |
| **Account balance as of March 31, 2017** | | | **$4,024.73** |

**Approval of the CANAA Financial Statements**

Moved by: Raymond Houde

Seconded by: Verna Léger

It was resolved that CANAA Financial Statements be accepted. CARRIED

* 1. **Financial Statement – MCSS (April 1, 2016 – March 31, 2017)**

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| --- | --- | --- | --- |
| **COMMUNITY ACTION NETWORK AGAINST ABUSE**  **MINISTRY OF COMMUNITY & SOCIAL SERVICES (MCSS)**  **INCOME STATEMENT**  **April 1, 2016 to March 31, 2017** | | | |
| REVENUE | MCSS 1  MCSS 2 | $24,813.38  $ 4,000.00 |  |
| TOTAL REVENUE | | | $28,813.38 |
| EXPENSES | Coordinator  Office Expenses  Advertising & Promotion  Workshops/Sponsorship  Other  Administration Fee (NFRC)  MCSS 2 (Shine the Light) | $13,564.56  607.23  3,934.28  3,585.31  637.86  2,480.04  4,000.00 |  |
| TOTAL EXPENSES | | | $28,809.28 |
| NET INCOME/LOSS | | | $4.10 |
| **MCSS will recover the budget surplus** | | |  |

**Approval of the MCSS Financial Statements**

Moved by: Raymond Houde

Seconded by: Verna Léger

It was resolved that MCSS Financial Statements be accepted. CARRIED

**6 Upcoming Events**

**6.1 Workshops:**

* Transgender Training (October 12, 2017)
* Effective Volunteer/Board Workshop (Winter 2018)

**6.2 Breakfast Meeting Dates 2017-2018**

* Wednesday, September 13th, 2017
* Thursday, November 16th, 2017
* Thursday, February 15th, 2018
* Wednesday, May 16th, 2018

**7. Elections of Officers**

**7.1: Resignation of Executive Members**

Nancy Galway has submitted her resignation as Co-Chair of CANAA.

A motion to accept Nancy Galway’s resignation as Co-Chair of CANAA and remove her as signing authority.

Moved by: Ivan Labelle

Seconded by: Larry Frappier

It was resolved that Nancy Galway’s resignation as Co-Chair of CANAA be accepted and that she be removed as signing authority. CARRIED

**7.2: Election of Officers**

A motion to elect Farhana Meghji as Co-Chair of CANAA.

Moved by: Nancy Galway

Seconded by: Gabriel Riviere-Reid

It was resolved that Farhana Meghji be elected as Co-Chair of CANAA. CARRIED

**7.3: Signing Officers for 2017-2018**

A motion to accept the following signing officers for the 2017-2018 fiscal year: Angela Vinet (Chair), Farhana Meghji (Co-Chair), and Elyse Lauzon-Alguire (Treasurer).

Moved by: Larry Frappier

Seconded by: Alex de Wit

It was resolved that the signing officers for the 2017-2018 fiscal year will be Angela Vinet, Farhana Meghji and Elyse Lauzon-Alguire. CARRIED

**8. Award of Excellence**

The CANAA Award of Excellence was created to honour an individual who has made a significant contribution in the struggle against abuse. Sheila Tallon from the Victim Witness Assistance Program nominated D/Cst Tracey Pilon, Cornwall Community Police Service.

Maria Lawrence introduced Tracey Pilon.

Tracey Pilon was presented with a plaque.

**9. Adjournment**

After the adjournment, there was a 15-minute networking break where refreshments were provided by CANAA. Following the break, Guest Speaker, D/Cst Matthew Lemire from Cornwall Community Police Service

was welcomed and presented on Social Media Awareness.

The members thanked Matthew Lemire for his informative presentation.

Matthew Lemire was presented with a gift.

***Adjourned 11:00 am / sk***